

Project Guidelines

A. Points to be kept in mind while preparing the Accountancy Project for Grade - 11

1. Always try to choose exciting accountancy project topics.
2. Always keep your project short and precise. Add content related to your project topic only.
3. Try to Add Diagrammatic/Graphic Presentation. Add Diagrams, Pie-Charts, Bar Charts, and Graphs (If possible)
4. If you have any doubts, ask your project guide for project guidelines.
5. Submit your project report on time.

B. Important points that should be included in the project.

1. Title of the project
2. The problem being discussed in the project.
3. The main reason for selecting this project topic
4. Literature Review
5. The objective of the project
6. Scope of the project
7. Limitations of the project
8. Working methodology of project
9. Acknowledgement
10. Preface
11. Contents of the project
12. Observations and findings
13. Conclusion
14. References (reference books, journals, magazines, websites, etc.)

C. Steps to be kept in mind while writing the project

1. Identifying the Project Statement
2. Setting the Project Objective and Scope of the Project
3. Defining the Project Tasks and Responsibilities (Creating the Work Flow Structure)
4. Monitoring the Project and Finding the Important Resources Required

D. Here is a sample project with important detailed points to be kept in mind while creating your project.

Accountancy Project - Class 11

PROJECT WORK (____ YEAR)

NAME OF THE SCHOOL : _____
NAME OF THE STUDENT: _____
CLASS : _____
CBSE ROLL NUMBER : _____
ACADEMIC YEAR : _____
TEACHER IN CHARGE : _____

ACKNOWLEDGEMENT

I would like to convey my sincere thanks to (teacher's name), my accountancy teacher, who always gave me valuable suggestions and guidance during the project. She/he has a source of inspiration and helped me understand and remember important details of the project. She/he gave me an amazing opportunity to do this wonderful project '(name of the project)'.

I also thank my parents and friends for their help and support in finalising this project within the limited time frame.

Place : _____
Date : _____

Name : _____
Signature : _____

CERTIFICATE BY GUIDE

This is to certify that _____ (name of the student) of class XI of _____ (name of the school), _____ (name of the state) has completed his/her project file under my guidance. He/she has taken proper care and shown the utmost sincerity in completing this project.

I certify that this project is up to my expectations and as per the guidelines issued by CBSE.

(Name of the faculty)
(Commerce Department)

(Signature)

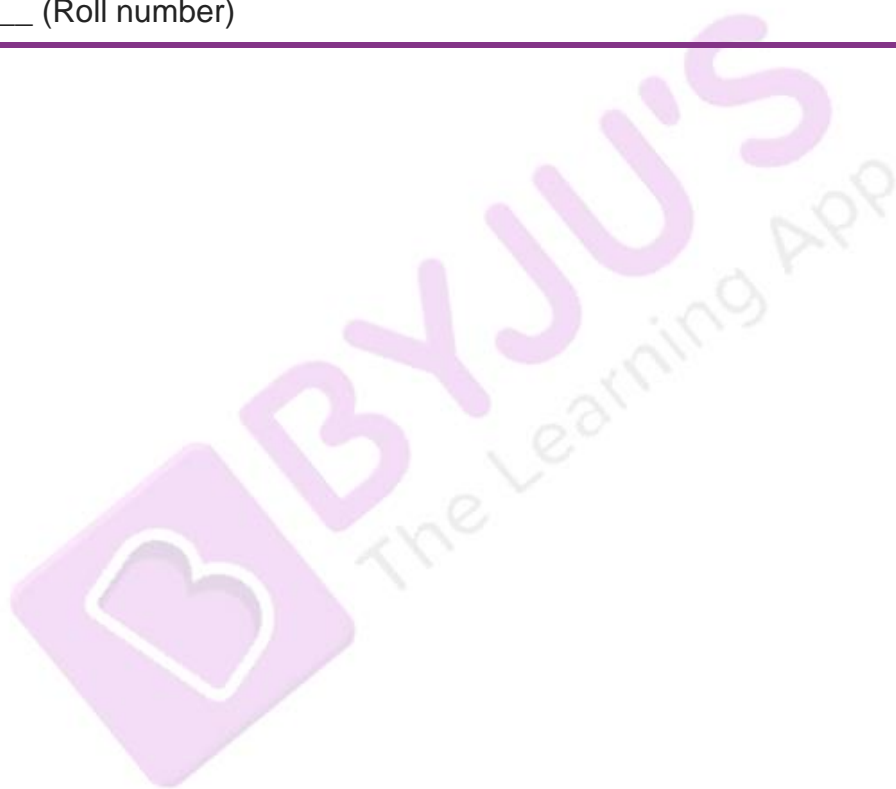
CERTIFICATE BY STUDENT

I _____ (name of the student), student of class XI of _____ (name of the school),
_____ (name of the state) hereby certify that the project was undertaken by me as per
the CBSE curriculum. I take it to be authentic and reliable.

_____ (Name of the student)

_____ (Signature)

_____ (Roll number)



CONTENTS

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	(a) Journal Entries	
	(b) Ledger Posting	
	(c) Preparation of Trial Balance	
	(d) Preparation of Trading, Profit and Loss Account and Balance sheet	

PROJECT COMPREHENSIVE PROBLEM (Name of the project)

Comprehensive Problem:

On 1st April, 2019, Manish started a Furniture business under the name of 'Dining Room'. He invested ₹10,00,000 as capital. He also took a bank loan of ₹4,00,000 at an interest rate of 10% p.a from SBI, payable in 10 half yearly instalments beginning from 30th September, 2019.

The amount of loan and interest to be repaid in first year is as follows:

30th September, 2019 (40,000 + 20,000 interest)

31st March, 2020 (40,000 + 18,000 interest)

He took a shop at rent for his business at a monthly rent of ₹14,000 p.m. The payment is to be made at the end of the year. He purchased machinery for making an item of furniture at the cost of ₹1,60,000. He also deposited security with TATA Power and MTNL for ₹20,000 and ₹12,000, respectively. All the payments and receipts were made through the bank (except cash) during the year.

At the year-end, the books of 'Dining Room' showed the following:

Particulars	Amount (₹)
Total Sales	25,60,000
Purchases:	
Cash	8,24,600
On Credit	4,20,000
Electricity Expenses:	
Cash	48,000
Outstanding	2,700
Telephone Expenses:	
Cash	27,400
Outstanding	4,200
Advertisement Expenses	4,680
Salaries	40,000
Miscellaneous Expenses	18,400

During the year, Manish withdrew ₹12,000 per month by cheque for her personal use. Bank loan and interest on loan were paid on the due dates.

Required:

- a. Journalise the above transaction
- b. Post them into ledger accounts
- c. Prepare the Trial Balance after charging depreciation on machinery at 10% p.a.
- d. The closing stock was valued at ₹2,50,000
- e. Prepare the Trading, Profit and Loss Account for the year ending 31st March, 2020 and Balance Sheet on that date.



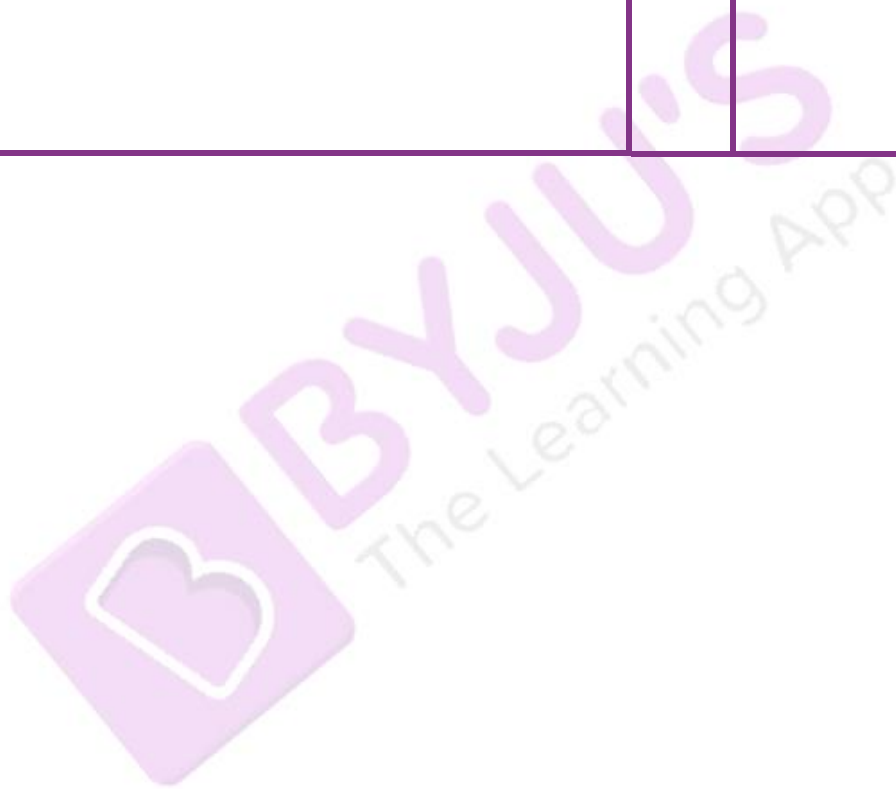
Solution:

Journal Entries

Date	Particulars	L.F.	Debit (₹)	Credit (₹)
01-04-2019	Cash A/c Dr. To Capital A/c (Capital introduced in the business)		10,00,000	10,00,000
01-04-2019	Bank A/c Dr. To Bank Loan A/c (Loan taken from the bank)		4,00,000	4,00,000
01-04-2019	Machinery A/c Dr. To Bank A/c (Machinery purchased)		1,60,000	1,60,000
01-04-2019	Security with TATA Power A/c Dr. Security with MTNL A/c Dr. To Bank A/c (Security deposit made)		20,000 12,000	32,000
30-09-2019	Bank Loan A/c Dr. Interest on Bank Loan A/c Dr. To Bank A/c (Instalment on bank loan paid along with interest)		40,000 20,000	60,000
31-03-2020	Rent A/c Dr. To Bank A/c (Rent paid)		1,68,000	1,68,000
31-03-2020	Bank Loan A/c Dr. Interest on Bank Loan A/c Dr. To Bank A/c (Instalment on bank paid along with interest)		40,000 18,000	58,000
31-03-2020	Bank A/c Dr.		25,60,000	

	To Sales A/c (Goods sold)			25,60,000
31-03-2020	Purchase A/c To Bank A/c To Creditors A/c (Goods purchase by cheque and on credit)	Dr.	12,44,600	8,24,600 4,20,000
31-03-2020	Electricity Expenses A/c To Bank A/c (Electricity expenses paid)	Dr.	48,000	48,000
31-03-2020	Electricity Expenses A/c To Outstanding Electricity Expenses A/c (Electricity expenses due)	Dr.	2,700	2,700
31-03-2020	Telephone Expenses A/c To Bank A/c (Telephone expenses paid)	Dr.	27,400	27,400
31-03-2020	Telephone Expenses A/c To Outstanding Telephone Expenses A/c (Telephone expenses due)	Dr.	4,200	4,200
31-03-2020	Advertisement Expenses A/c To Bank A/c (Advertisement expenses paid)	Dr.	4,680	4,680
31-03-2020	Salaries A/c To Bank A/c (Salaries paid)	Dr.	40,000	40,000
31-03-2020	Miscellaneous Expenses A/c To Bank A/c (Miscellaneous expenses paid)	Dr.	18,400	18,400
31-03-2020	Drawings A/c (12,000 x 12) To Bank A/c (Amount withdrawn for personal use)	Dr.	1,44,000	1,44,000
31-03-2020	Depreciation A/c (1,60,000 x 10%)	Dr.	16,000	

	To Machinery A/c (Depreciation charged on machinery)			16,000
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Ledger of Shekhar

Dr.				Bank A/c		Cr.	
Date	Particulars	J. F.	Amount (₹)	Date	Particulars	J. F.	Amount (₹)
01-04-2019	Bank Loan A/c		4,00,000	01-04-2019	Machinery A/c		1,60,000
31-03-2020	Sales A/c		25,60,000	01-04-2019	Security with TATA Power A/c		20,000
				01-04-2019	Security with MTNL A/c		12,000
				30-09-2019	Bank Loan A/c		40,000
				30-09-2019	Interest on Bank Loan A/c		20,000
				31-03-2020	Rent A/c		1,68,000
				31-03-2020	Bank Loan A/c		40,000
				31-03-2020	Interest on Bank Loan A/c		18,000
				31-03-2020	Purchases A/c		8,24,600
				31-03-2020	Electricity Exp. A/c		48,000
				31-03-2020	Telephone Exp. A/c		
				31-03-2020	Advertisement Expenses A/c		27,400
				31-03-2020	Salaries A/c		4,680
				31-03-2020	Miscellaneous Expense A/c		40,000
				31-03-2020	Drawings A/c		18,400
				31-03-2020	Balance c/d		1,44,000
							13,74,920
			29,60,000				29,60,000
01-04-2020	Balance b/d		13,74,920				

Dr.

Cash A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
01-04-2019	Capital A/c		10,00,000	31-03-2020	Balance c/d		10,00,000
			10,00,000				10,00,000
01-04-2020	Balance b/d		10,00,000				

Dr.

Capital A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
31-03-2020	Balance c/d		10,00,000	01-04-2019	Cash A/c		10,00,000
			10,00,000				10,00,000
				01-04-2020	Balance b/d		10,00,000

Dr.

Bank Loan A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
30-09-2019	Bank A/c		40,000	01-04-2019	Bank A/c		4,00,000
31-03-2020	Bank A/c		40,000				
31-03-2020	Balance c/d		3,20,000				
			4,00,000				4,00,000
				01-04-2020	Balance b/d		3,20,000

Dr.

Machinery A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
01-04-2019	Bank A/c		1,60,000	31-03-2020	Depreciation A/c		16,000
				31-03-2020	Balance c/d		1,44,000
			1,60,000				1,60,000
01-04-2020	Balance b/d		1,44,000				

Dr. Security with TATA Power A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
01-04-2019	Bank A/c		20,000	31-03-2020	Balance c/d		20,000
			20,000				20,000
01-04-2020	Balance b/d		20,000				

Dr. Security with MTNL A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
01-04-2019	Bank A/c		12,000	31-03-2020	Balance c/d		12,000
			12,000				12,000
01-04-2020	Balance b/d		12,000				

Dr. Interest on Bank Loan A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
30-09-2019	Bank A/c		20,000	31-03-2020	Profit and Loss A/c		38,000
31-03-2020	Bank A/c		18,000				38,000
			38,000				

Dr.

Rent A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
31-03-2020	Bank A/c		1,68,000	31-03-2020	Profit and Loss A/c		1,68,000
			1,68,000				1,68,000

Dr.

Sales A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
31-03-2020	Trading A/c		25,60,000	31-03-2020	Bank A/c		25,60,000
			25,60,000				25,60,000

Dr.

Purchases A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
31-03-2020	Bank A/c		8,24,600	31-03-2020	Trading A/c		12,44,600
31-03-2020	Creditors A/c		4,20,000				
			12,44,600				12,44,600

Dr.

Creditors A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
31-03-2020	Balance c/d		4,20,000	31-03-2020	Purchase A/c		4,20,000
			4,20,000	01-04-2020	Balance b/d		4,20,000
							4,20,000

Dr.

Electricity Expenses A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
31-03-2020	Bank A/c		48,000	31-03-2020	Profit and Loss A/c		50,700
31-03-2020	Outstanding Electricity Exp. A/c		2,700				
			50,700				50,700

Dr.

Advertisement Expenses A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
31-03-2020	Bank A/c		4,680	31-03-2020	Profit and Loss A/c		4,680
			4,680				4,680

Dr.

Salaries A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
31-03-2020	Bank A/c		40,000	31-03-2020	Profit and Loss A/c		40,000
			40,000				40,000

Dr.

Miscellaneous Expenses A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
31-03-2020	Bank A/c		18,400	31-03-2020	Profit and Loss A/c		18,400
			18,400				18,400

Dr.

Depreciation A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
31-03-2020	Machinery A/c		16,000	31-03-2020	Profit and Loss A/c		16,000
			16,000				16,000

Dr.

Telephone Expenses A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
31-03-2020	Bank A/c		27,400	31-03-2020	Profit and Loss A/c		31,600
31-03-2020	Outstanding Telephone Expenses A/c		4,200				
			31,600				31,600

Dr.

Outstanding Electricity Expenses A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
31-03-2020	Balance c/d		2,700	31-03-2020	Electricity Exp. A/c		2,700
			2,700	01-04-2020	Balance b/d		2,700
							2,700

Dr.

Outstanding Telephone Expenses A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
31-03-2020	Balance c/d		4,200	31-03-2020	Telephone Exp. A/c		4,200
			4,200	01-04-2020	Balance b/d		4,200
							4,200

Dr.

Drawings A/c

Cr.

Date	Particulars	J.F.	Amount (₹)	Date	Particulars	J.F.	Amount (₹)
31-03-2020	Bank A/c		1,44,000	31-03-2020	Balance c/d		1,44,000
			1,44,000				1,44,000

**“Dining Room”
TRIAL BALANCE
as on 31st March, 2020**

Heads of the Account	L.F.	Dr. Balance (₹)	Cr. Balance (₹)
Bank A/c		13,74,920	-
Cash A/c		10,00,000	-
Capital A/c		-	10,00,000
Bank Loan A/c		-	3,20,000
Machinery A/c		1,44,000	-
Security with TATA Power A/c		20,000	-
Security with MTNL A/c		12,000	-
Interest on Bank Loan A/c		38,000	-
Rent A/c		1,68,000	-
Sales A/c		-	25,60,000
Purchases A/c		12,44,600	-
Creditors A/c		-	4,20,000
Electricity Expenses A/c		50,700	-
Telephone Expenses A/c		31,600	-
Advertisement Expenses A/c		4,680	-
Salaries A/c		40,000	-
Miscellaneous Expenses A/c		18,400	-
Drawings A/c		1,44,000	-
Depreciation A/c		16,000	-
Outstanding Electricity Expenses A/c		-	2,700
Outstanding Telephone Expenses A/c		-	4,200
		43,06,900	43,06,900

“Dining Room”
Trading and Profit and Loss Account
for the year ended 31st March, 2020

Dr.		Cr.	
Particulars	Amount (₹)	Particulars	Amount (₹)
Purchases A/c	12,44,600	Sales A/c	25,60,000
Gross Profit transferred to Profit and Loss A/c	15,65,400	Closing Stock A/c	2,50,000
	28,10,000		28,10,000
Interest on Bank loan A/c	38,000	Gross Profit transferred from Trading A/c	15,65,400
Rent A/c	1,68,000		
Electricity expenses A/c	50,700		
Advertisement expenses A/c	4,680		
Salaries A/c	40,000		
Miscellaneous expenses A/c	18,400		
Depreciation A/c	16,000		
Telephone expenses A/c	31,600		
Net Profit transferred to Capital A/c	11,98,020		
	15,65,400		15,65,400

Balance Sheet as at 31st March, 2020

Capital and Liabilities	Amount (₹)	Assets	Amount (₹)
Capital 10,00,000		Cash 10,00,000	
Less: Drawings (1,44,000)		Bank 13,74,920	
Add: Net Profit <u>11,98,020</u>	20,54,020	Closing Stock 2,50,000	
Creditors 4,20,000		Machinery 1,60,000	
Outstanding Electricity Expenses 2,700		Less: Depreciation <u>(16,000)</u>	1,44,000
Outstanding Telephone Expenses 4,200		Security with TATA Power 20,000	
Bank Loan 3,20,000		Security with MTNL 12,000	
	28,00,920		28,00,920